

**CANAAN LAKE ASSOCIATION (CLA); BOD MEETING MINUTES**  
**4/16/2025 @ 4:30p, Powers Room, Cardigan Mountain School (CMS)**  
**DRAFT**

**Members present:** Pres. Karen Henry, Vice Pres. Elizabeth Jutila via zoom, Sec-Treas. Elissa Close, Maria Clark, Ben Hayden, Bill Stone, Kristi Wilson, Chris Day (Cardigan Mtn School, Head of School)  
Meeting called to order at 4:35p.

**Approval of BOD Minutes**

Minutes of October 16, 2024 Board of Directors (BOD) meeting

- **Bill made the motion** to APPROVE minutes.
- Kristi seconded the **motion. Motion passed.**

**REPORTS**

**Treasurer's Report -**

CLA ended 2024 with approximately \$30,000 in assets, all bills paid. A successful year.

Financial documents were reviewed in February and met with satisfaction of the reviewer, Mike Roy.

2025 balance sheet to date was reviewed. INCOME projections were increased by \$1000.

EXPENDITURES, with exception of the increase in Lake Host payroll, remain largely flat.

Status of two CDs was reviewed. One CD reached maturity during BOD winter break. Exec

Committee made the determination to reinvest for an additional 5 months. Treasurer seeks BOD input regarding whether this is acceptable plan for future or whether broader input from the BOD is preferable off season. No decision. Plan: revisit this topic.

**Lake Hosts:** Staffing with paid Hosts runs May 24 through September 1. 2025 pay rate will be \$18/ hour to Paid Hosts and \$20/ hour to the Program Manager.

Staffing:

Program Coordinator (volunteer position): Elizabeth

Program Manager (\$20/hr): Kirsten

Volunteer Coordinator (volunteer position): Maria

**Water Quality:** Kristi noted that Canaan Street Lake's (CSL) evaluation parameters are stable. Conductivity continues to be an issue. Monitoring for cyanobacteria with DES continues with Skipper Elizabeth Jutila. Salt reduction efforts appear to be at an impasse with the State. Superintendent of Mascoma Valley Regional Schools remains opposed to the salt reduction plan.

Discussion moved to consideration of alternatives. Suggestion was made to involve Lake Smart in discussion and search for a solution. Kristi will contact them.

**LOONS:** Loon calls have been heard and two loons sighted on the lake. No sign of nesting behavior. Loon Preservation Committee (LPC) necroscopy X-ray and report for the loon recovered on Elizabeth's waterfront last year will be placed in the Canaan Newsletter.

Kristi is moving forward with the "3 school busses = 150 feet" sign to educate boaters about required distance to maintain from loons. The graphic will be displayed on an existing sign. Other means of protecting loons/ loon chicks were discussed. Follow-up planned.

**Social Media:** While Town remains supportive of CLA, the Association is not an official town group. Hosting a webpage for the Association has caused some confusion so the current CLA page will be removed. Cody Hussy (Source Water Commission member with Karen) will facilitate the transition.

Weed Watchers - not yet active; no report

Advisory - no meeting; no report

**PRESIDENT'S REPORT** - Source Water Protection Plan has been completed. Updated plan will be available in May.

**ANNUAL MEETING**

**CANAAN LAKE ASSOCIATION (CLA); BOD MEETING MINUTES**  
**4/16/2025 @ 4:30p, Powers Room, Cardigan Mountain School (CMS)**  
**DRAFT**

The group turned to discussion of changes to format and programming of the Annual Meeting. Discussion was broad, enthusiastic and ranged through a number of topics, including:

- Shorten meeting to an hour
  - 10:30-11:30 with pastries and coffee and guest speaker.
- Hold separate events on separate days (see Old Home Days, below)
- Concern that dues at current rate of \$30 are excessive. Various alternatives discussed.
- Two separate missions/ intentions of the Annual Meeting were identified
  - report-out to members on last year's accomplishments and discussion of current year goals
  - community education and engagement section to help the community understand why CLA exists, why our work is important, boost participation and membership
- Involve meeting with Old Home Days, so long as CLA does not compete with Home Days
- Various educational ideas and attendance incentives were discussed.
- An Association member wishes to re-establish the dog show.

Having reached 5:30, Chair asked if BOD would consent to additional brief time beyond 5:30 in order to conclude meeting. The group affirmed this plan and meeting resumed:

**Elizabeth made the motion** to hold the 2025 Annual Meeting on July 19 from 1030 - 1130 at the Canaan Meeting House. All are welcome. There will be a brief business meeting and guest speaker. No lunch will be provided. Coffee and pastries available prior to meeting (10-10:30). **Bill seconded the motion. Motion passed.**

**Bill made the motion** that CLA membership will be by voluntary donation and an appeal for membership is made as broadly into the community as possible. **Elizabeth seconded the motion. Motion passed.**

**\*\*Note:** Chair, in email follow-up to this decision, stated that **motion was premature. BYLAWS change will be required** to make changes to dues structure.

Per Bylaws:

*Membership is open to all who are interested in the mission and activities of the Association. Membership is acquired and maintained by payment of annual dues. Membership may be corporate, family or individual, all of whom have one vote. Annual dues shall be set by the BOD and shall be due and payable as of the date of the Annual Meeting each year.*

**Other business:**

- Annual checklist to be reviewed at May meeting
- Plan: Advisory Board will attend May meeting
- A reminder that 2025 NH Lakes Congress meets on June 5 at the Grapponne Center in Concord
- BOD meetings for remainder of 2025 will be held on the following dates (3rd Wednesdays)

**May 21; June 18; August 21; September 18; October 15**

Meetings will be held in the Powers Room of Cardigan Commons

**Annual Meeting will be held on July 19**, at the Canaan Meeting House at 10:30-11:30 with coffee available at 10:00

**Bill made the motion** to adjourn.

**Elizabeth seconded the motion. Motion passed.**

Adjourned at 5:45p